# Your **Community Team**

# **Property Manager**

**Tammy Wittig** Office Staff Kelly Shirley, Sean Behm.

# Maintenance

Josh Cohen, Mike Stumborg, Cory Terven.

## Housekeeping

Cindy South, Martha Peralta.

## Grounds Sean Grimm **Gatehouse Attendants**

Mike, Trevor, Joe, Aaron, Rich, Brian, & Allen.



### Office Hours

**Monday Thru Friday** 9:00am—5:30pm Saturday's 10:00am-4:00pm



### Office

217-359-5330

#### Fax

217-359-5367

#### Gatehouse

217-359-4215

#### E-Mail

Leasing@westgateapts.com



www.westgateapts.com

**Westgate Apartments** 



@Westgate Apts



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# **Cold Weather Notes**

Here are a few tips for a smooth winter season while you are away.



If you are leaving to visit family or friends during cold weather, please keep your heat at a minimum of 50 degrees at all times, as stated in your lease agreement. Make sure all windows are closed and locked completely to help.



In our efforts to clean the sidewalks and parking area of snow and ice, please remember to not park your vehicles too close or on the sidewalks.

Do you have Friends and Family coming for the Holidays?



Please stop by the office for your visitor's pass today.











Beginning November 1st, we are going to be issuing new rear view mirror Parking Pass. These will be issued one time and will not require you to pick up a new sticker every month. These will be in addition to the Electronic Parking Pass

This will help Identify you with to the Gatehouse if you are a resident, plus help the Westgate Staff identify your car in case it needs to be moved for any reason (ie: snow removal or building maintenance).

Please stop by the office beginning November 1st first to pick up your new Rear View Mirror Parking Pass.





1 6	2	3	4	5	6	7
Bears v. Vikings 12pm  Rent is Due!	Nelly turns 41!		Terminix A,B,C,D	Guy Fawks Day	Rent is Late, Add \$25	Illinois @ Purdue 11am
8	9	10	11	12	13	14 <b>(14)</b>
	Bears @ Chargers 7:30pm	USMC Birthday! Created in 1775	Terminix E,F,G,H,J,K		Illinois v. N. Florida 7pm	Illinois v. Ohio St TBA
<b>15</b>	16	17	18	19	20	<b>21</b>
Bears @ Rams 12pm Illinois v. ND. St. 2pm	Rent is Really Late, add \$25	Illinois @ Providence 2pm	Terminix I,M,N,O,P & Q			Illinois @ Minnesota TBA Bball Illinois v. Chattanooga 7:30pm
22	23	24	25	<b>C</b> 26	27	28
Bears v. Broncos 12pm	Illinois v. Chicago St. 7pm		Terminix R,S,T,U,V,W X	Bears @ Packers 7:30pm Happy Thanksgiving! Office Closed	Illinois v. UAB 8:30pm	Office Closed
Howie Mandel Turns 60!	30	WG)		gate A adley Avenue	a contract of the contract of	