Your Community Team

Property Manager

Tammy Wittig
Office Staff
Kelly Shirley,
Penny Harris,

<u>Maintenance</u>

Josh Cohen, Mike Stumborg, Justin Stone,

Housekeeping

Cindy South Martha Peralta

Grounds

Sean Grimm

Gatehouse Attendants

Mike, Trevor, Joe, Aaron, Rich, & Brian.



Office Hours

Monday Thru Friday 9:00am—5:30pm Saturday's 10:00am-4:00pm



Office

217-359-5330

<u>Fax</u>

217-359-5367

Gatehouse

217-359-4215

E-Mail

Leasing@westgateapts.com



Web

www.westgateapts.com



Westgate Apartments



@Westgate Apts



westgateapartments

Westgate Wire February 2017 Volume 2 Series 17



Pest Control



Beginning this month, Orkin will now be in charge of our preventative pest control. We will also be changing our schedule day so that inspections will now be on Tuesdays. It will be the same schedule of apartments, just a different day.

Since this will be the first time Orkin is out here, they will be inspecting all rooms on your first scheduled Tuesday. This will include the bedrooms too.

First Tuesday of every month: Buildings A, B, C, D.

Second Tuesday of every month: Buildings E, F, G, H, J, & K.

Third Tuesday of every month: Buildings I, M, N, O, P, & Q.

Fourth Tuesday of every month: Buildings R, S, T, U, V, W, & X.

Rent Payments

Beginning In March we are going to be changing our website provider. This means that any recurring payments will have to be set up in the new system.

Once we get more concrete details, we will be putting out notices to everyone, so keep an eye out for that!



Lease Renewals

Please keep in mind, when determining if we are going to renew to a resident, the following items are considered;

- 1. The number of late payments on your account.
 - 2. Cleanliness of your apartment.
- 3. Any violations of the Rules & Regulations and Lease Agreement.

February

Sun

6:30pm

Mon

(Tue

Wed

Thu

Fri

Sat

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Black History Month American Heart Month National Grapefruit Mo National Weddings Mo	onth C	Creative Romance Month Canned Food Month National Cherry Month Celly Appreciation Month	1 Terminix A,B,C,D Rent is Due!	2 SPROUNDHOG DAY	3	Illinois v. Minn. 3 pm
National Weatherman's Day	6 Rent is Late, Add \$25	7 Illinois @ NW. 7pm	8 Terminix E,F,G,H,J,K	9	10	11 Illinois v. Penn St. 1 pm
12	13	Happy E Valentine's Day!	15 Terminix I,M,N,O,P & Q	16 Rent is Really Late, Add \$25	17	18 Illinois @ Iowa 1 pm
19		Illinois v. NW. 7pm	Terminix R,S,T,U,V,W, X	23 World Thinking Day!	24	25
26 Illinois @ Neb.	27	28		Vestgat 00 West Bradley A		